

# CHECKING OUT AND DOWNLOADING E-BOOKS ON YOUR WINDOWS COMPUTER



## WHAT YOU WILL NEED:

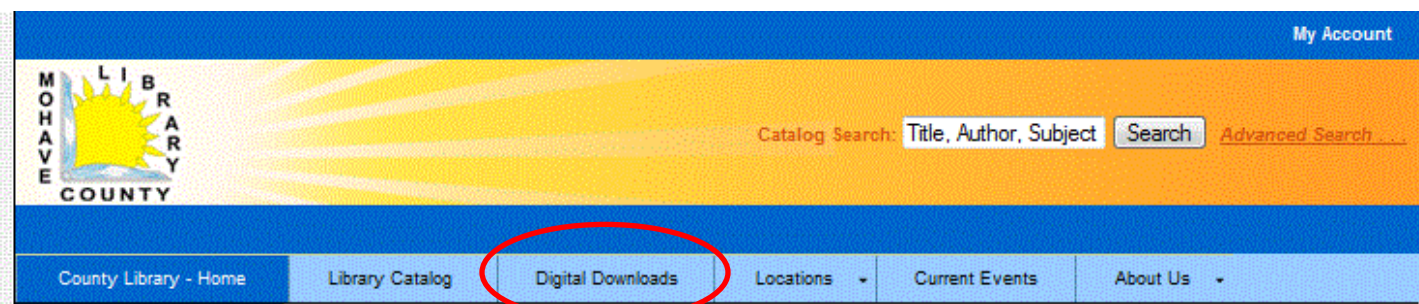
Windows Computer  
Your library card number and PIN  
Overdrive Media Console Program

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The formats listed below can be enjoyed from a Windows computer.

E-pub or PDF eBooks - Adobe Digital Editions, Windows 7  
Overdrive Media, Windows 8.1  
Kindle App for PC or MAC  
MP3 or WMA audio – Overdrive Media Console

**STEP 1:** Go to Library Home Page, [www.mohavecountylibrary.info](http://www.mohavecountylibrary.info). Click on the Digital Download tab at top of page.




**STEP 2: Select digital downloads from Overdrive from Library's Digital Collection.**

**Welcome to Mohave County Library's Digital Collection!**

Use the search box above to find downloadable media (audio, e-book).

To search the *fu*// Library Catalog (all formats) click here:  
<http://mcl.d.ent.sirsi.net/client/default>

***Need an App for your reading device? Click on "Library Apps"!***

- [Direct Link to Freegal Music](#) **\*\*New\*\***
- [Direct Link to OneClickDigital](#) **\*\*New\*\***
- [Direct Link to digital downloads from Overdrive](#)   
*My **Overdrive** Account . . .*
- [Direct Link to digital downloads from Axis360](#)
- [Direct Link to digital magazines \(Zinio\)](#)

**STEP 3: Go to "my account", sign in with your library card and PIN number.**

Enter your Library card number and PIN to sign in.

Library card number

PIN

Remember my login information on this device.

**Check the Box is you want your Card number and Pin remembered.**

## STEP 4: To select a book:



**You can Browse by Subject by clicking on the Menu Button  
THEN YOU CAN CHOOSE THE SUBJECT**

Featured Collections	eBook Fiction	eBook Nonfiction	Audiobook Fiction	Audiobook Nonfiction	Kids & Teens
New eBook Additions	All eBook Fiction	All eBook Nonfiction	All Audiobook Fiction	All Audiobook Nonfiction	Kids Fiction
New Audiobook Additions	Classic Literature	Biography & Autobiography	Classic Literature	Biography & Autobiography	Kids Nonfiction
Most Popular	Historical Fiction	Cooking & Food	Historical Fiction	History	Teen Fiction
Suggested Titles	Literature	Family & Relationships	Mystery & Thriller	Self-Improvement	Teen Nonfiction
All Collections...	View more...	View more...	View more...	View more...	View more...

**You can also enter an author's name or title of book in the search box.**



**You can use the ADVANCE SEARCH, which you can add more limiters and choose the "FORMAT "you would like. You can also limit the results to show "only show titles with copies available". Then click "SEARCH"**



Title

Author/Creator

ISBN

Added to site: All Dates

All Subjects

All Formats

All Languages

All Publishers

All Awards

**Levels**

Interest Level: All to All

ATOS Level: All to All

Lexile® Measure: All to All

Reading Level: All to All

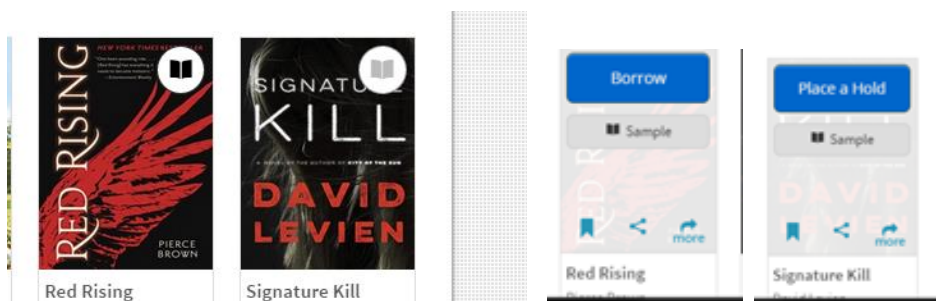
Show me:

- All Titles
- Available Now
- Additional Titles to Recommend

**Search**

**STEP 5: If the “book” or “Headphone” icon is grey then the item isn’t available for checkout but can still be placed on hold.**

- a. To choose your desired e-Book or audio book, hover over the cover art and click on “Borrow”
- b. If you like to see more information about the title, click on “More Info” or “Sample” instead of “borrow”.



c. Click on “DOWNLOAD”, and select your desired format.

The screenshot shows the 'Bookshelf' interface. At the top, there is a 'Note' section with two lines of text: 'If you download a title, its Return Title button will disappear. Learn about your other return options here.' and 'If a title is available to renew, the renew option will appear within 3 days of the title's expiration date.' Below the note are two book cards. The first card is for 'The Blue Journal' by L.T. Graham, with a 5-star rating and a 'Return Title' button. The second card is for 'Classic Household Hints' by Susan Weggoner, with a 5-star rating and a 'Requested' status. A red circle highlights the 'Download (Select one format)' dropdown menu for 'The Blue Journal', which is open to show two options: 'Kindle Book' and 'EPUB eBook'. The 'EPUB eBook' option is selected with a checkmark.

d. Click Confirm & download.

The screenshot shows the 'Bookshelf' interface with a sidebar on the right containing navigation links: 'Bookshelf', 'Holds', 'Lists', and 'Settings'. Below these is a 'My Account' section with a table:

My Account:	
Checkout limit:	5
Titles checked out:	3
Hold limit:	5
Titles on hold:	0
Wish list items available:	0

Below the table is a 'Get the App' button and an 'OverDrive Help' link. The main content area shows three book cards. The first two are 'The Quick Red Fox' by John D. MacDonald and 'Personal' by Lee Child, both with 5-star ratings and 'Return Title' buttons. The third card is 'Top Secret Twenty-one' by Janet Evanovich, with a 5-star rating. A red circle highlights the 'Confirm & Download' button at the bottom of this card. The 'EPUB eBook' option is also selected with a checkmark.

e. Under settings on right side: you can change checkout options for 7, 14, or 21 days. 21 days is the default setting. This needs to be done before item(s) are checked out. You can also change a few other settings.

**Settings**

**Lending periods**  
Set your lending period preference for each format.

eBook: 7 days **14 days** 21 days

Audiobook: **7 days** 14 days 21 days

Some publishers reserve the right to set a lending period. If a lending period differs from your preference, this will be shown at the Bookshelf page.

**Maturity level(s)**  
Choose the range of content you would like to see while browsing and searching the collection.

Show me: Juvenile to Mature Adult

**Save**

**Cover images**  
Choose if you want mature adult covers displayed. If you select 'No,' mature adult cover images will be replaced with a basic cover.

**Yes** **No**

**High contrast\***  
Choose the contrast level to display for this website.

**Off** **On**

**Bookshelf**

**Holds**

**Lists**

**Settings**

My Account:	
Checkout limit:	5
Titles checked out:	1
Hold limit:	5
Titles on hold:	0
Wish list items available:	0

**OverDrive**  
SOFTWARE RESOURCES

HELP US GIVE YOU  
**THE BEST LIBRARY EXPERIENCE**  
Take our quick survey  
**OverDrive**

f. In the “My Account” box on the right side shows your maximum books allowed, current number of checkouts and remaining checkouts will be listed

g. You can also read from your browser by clicking on READ on selected book on your bookshelf book. (you must always have an internet connection )

For more info about “OverDrive Read”:

[http://help.overdrive.com/?Sup=http://mohave.lib.overdrive.com/Support.htm&\\_ga=1.260126084.865802763.1434044737#](http://help.overdrive.com/?Sup=http://mohave.lib.overdrive.com/Support.htm&_ga=1.260126084.865802763.1434044737#)

h. You can also download to another device. You can download same book to 3 different devices. Checked out items are automatically returned when loan period ends. EBooks can be returned early. Some Audio Books cannot be returned early, while others can.

You may have 5 holds at a time, when the book(s) are available you will be e- mailed and have 72 hours to check it out.

The screenshot displays the 'Bookshelf' interface. At the top left, there is a 'Note' section with instructions on downloading and returning titles. Below this, three book cards are visible: 'The Quick Red Fox' by John D. MacDonald, 'Personal' by Lee Child, and 'Top Secret Twenty-one' by Janet Evanovich. Each card offers 'Download' and 'Read' options. The 'Top Secret Twenty-one' card has a red circle around the 'Confirm & Download' link. On the right side, there is a navigation menu with 'Bookshelf', 'Holds', 'Lists', and 'Settings'. Below the menu is a 'My Account' table showing checkout and hold limits. At the bottom right, there is a 'Get the App' banner and an 'OverDrive Help' link.

My Account:	
Checkout limit:	5
Titles checked out:	3
Hold limit:	5
Titles on hold:	0
Wish list items available:	0

For help with using Adobe Digital Editions:

[http://help.overdrive.com/?Sup=http://mohave.lib.overdrive.com/Support.htm&\\_ga=1.260126084.865802763.1434044737#videos](http://help.overdrive.com/?Sup=http://mohave.lib.overdrive.com/Support.htm&_ga=1.260126084.865802763.1434044737#videos)

For help with using Kindle App for PC or Mac:

[http://help.overdrive.com/?Sup=http://mohave.lib.overdrive.com/Support.htm&\\_ga=1.260126084.865802763.1434044737#](http://help.overdrive.com/?Sup=http://mohave.lib.overdrive.com/Support.htm&_ga=1.260126084.865802763.1434044737#)

For help with using OverDrive Media Console:

<http://help.overdrive.com/customer/portal/articles/1481728-get-help-with-the-overdrive-app>