

Mohave County Library

Overdue and Bill Notices / Intervals

11/13/2014

“Bills” are generated daily upon discharge.

Overdue intervals = days elapsed since due date.

Bill followup intervals = days elapsed since previous billing.

Non-ILL

1. Overdue Reminder – 2 days- Email Only
2. Overdue Alert – 21 days- Mailed only if over \$3.00
3. **Assumed Lost Bill** – 42 days
4. Final Bill Notice – 14 days
5. Collection Agency – 28 days