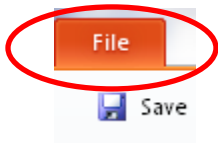


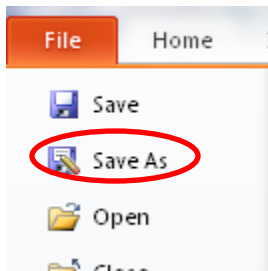
Saving Files as Different Formats

1. Open the file you want to change by double-clicking on it.

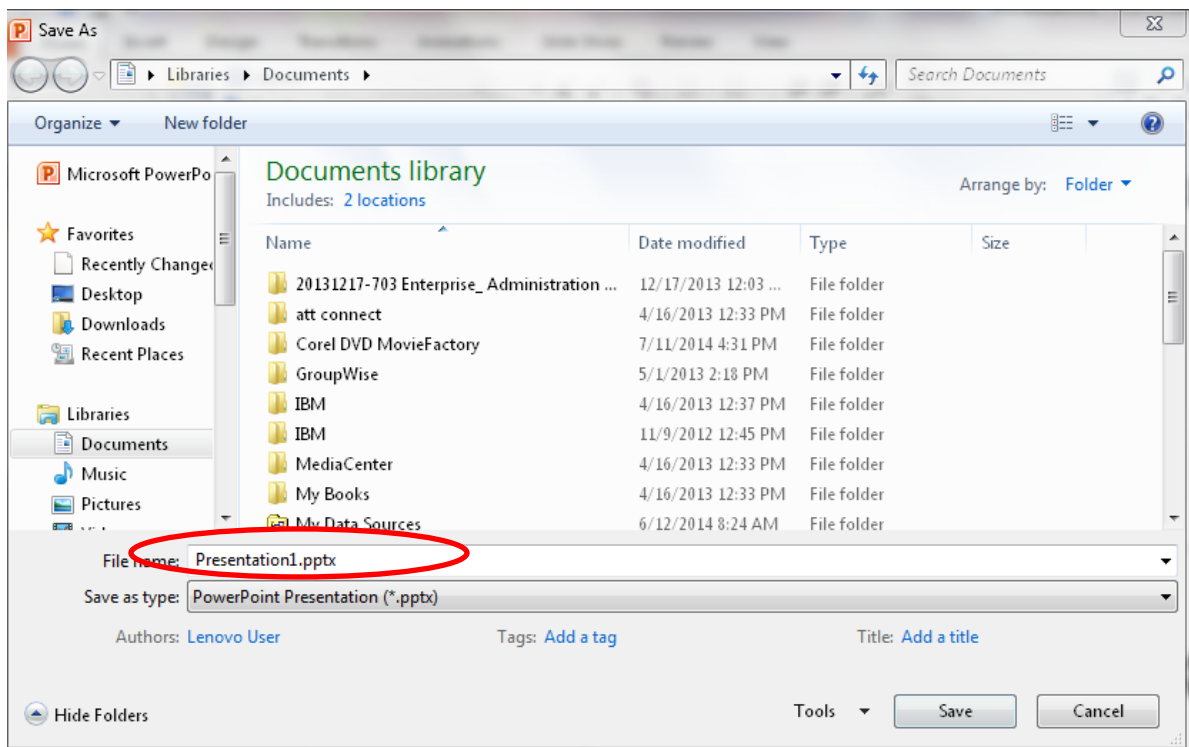
2. Click on File.



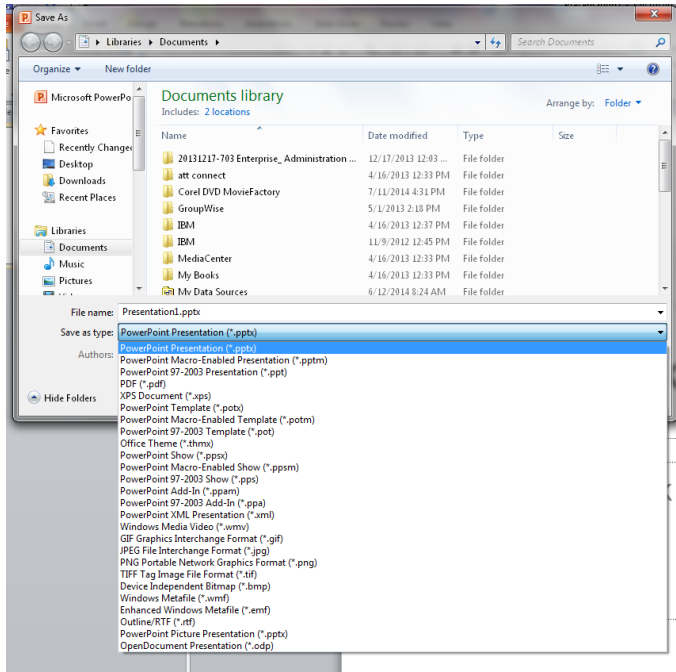
3. Click on Save As.



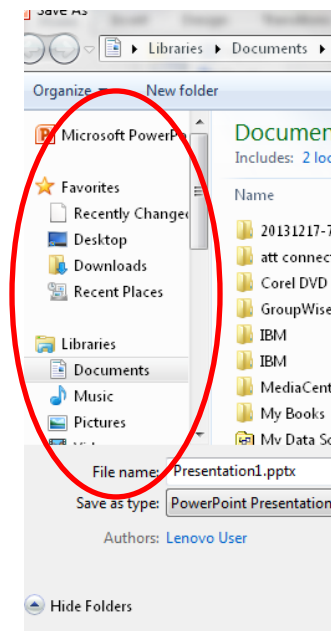
4. Type a new name for the file, if you want to rename it, in the "File name" box.



5. Hit the arrow next to the "Save as type" box and choose what format you want to save it in.



6. Choose a location for the new file.



7. Click the Save button.

